TRACELINK UNIVERSITY

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Resources
TraceLink University

Compliance Exception Reports

Reports are essential components used to visualize, analyze, and monitor business processes and performance using data collected from across the supply chain. Reports are categorized as either be Base reports or Joint reports.

View reports in solution

1. If you have access to multiple companies, make sure you have the correct company selected in the TraceLink Account menu.
2. Select the Main Menu icon.
3. Select My Networks or Partner Networks depending on the desired network.
4. Select a Network in the header.
5. Select a Partner or Location (e.g. your entire company or a Link to a specific Partner or internal location) in the header.
6. Select the Go button.

   The screen refreshes and displays the solution for the selected Network and Partner or Location.
7. Locate the name of the desired report or dashboard in the solution's side menu.

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8. Select the report or dashboard.

   The report or dashboard displays in the main content area.

Tips

- If the desired report or dashboard does not appear in the side menu, check the OPUS Reports and Dashboards marketplace.
- If the desired report or dashboard appears in the side menu, but no data displays in the main content area, then the user does not have a role with permission to view the data in the report or dashboard. Contact an Administrator for assistance in being assigned the correct role.

For more information on how to customize report displays, see *OPUS Reports and Dashboards*.

Related Content



Modify your account

Modify your profile, define app settings, and enable inbox messages and notifications.
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Switch companies or environments

The OPUS Ensemble user experience allows you to switch between companies or environments that you have access to with the same user account (identified by an email) without logging into a separate URL.
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Navigate to help documentation and support

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Select the Help Center icon in the header to access the one-stop-shop help center for everything related to the network you are currently within (e.g.

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