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E222 purchase orders

The E222 Purchase Order is a specialized electronic format for requesting controlled substances, using custom structures such as XML, JSON, or CSV to meet buyer, supplier, or regulatory requirements. It includes a DEA-compliant digital signature and must be transmitted exactly as received for validation, ensuring authenticity and regulatory compliance.


For more information about E222 purchase orders guidelines, see [E222 purchase orders](#).

Search and view E222 purchase orders

Perform this task to search for and view the E222 purchase orders.



All the fields within this screen are populated with read-only values.

1. Select the Main Menu  icon.
2. Select My Networks in the header.
3. Select a [MPL Network] from the Select your Network drop-down in the header.
4. Select a Partner or Location (e.g. your entire company or a Link to a specific Partner or internal location) in the header.
5. Select the Go button.

6. Select Commerce - Customer or Commerce - Supplier from the left menu.



Partners must have the correct roles assigned if using the Owner's instance of Multienterprise Information Network Tower.

7. Select E222 Purchase Orders.

8. Select the Filter  button.

9. In the Filters panel, fill in one or more of the following fields to filter the results:

a. State drop-down – The state of the E222 purchase order:

- Draft – The transaction is in the draft state.
- Submit – The transaction has been created.
- Processing – The application is getting ready to handle incoming transactions by doing some initial tasks, such as copying the files it receives.
- Processed – The application changes the standard information into a format that is easy to use and specific to your transaction.
- Preparing to Send – The application is getting ready to send out a transaction and is doing some initial tasks, like copying the necessary information for the process.
- Sending – The application sends out business transactions to the buyer or supplier.
- Sent – The transaction is successfully completed and shared with the receiving party.

b. Supplier field – The name of the company the E222 Purchase Order was sent to.

c. Customer field – The name of the company the E222 Purchase was received from.

d. PO Number field – An unique identifier for the purchase order number.

e. Last Updated field - The period of time in which the updates to the business transactions occurred:

- Today - The transaction was modified within the last few hours.
- Yesterday - The transaction was updated within the past 24 hours.
- Last Week - The transaction was modified in the last 7 days.
- Last Month - The transaction was modified in the last 30 days.
- Last 3 Months - The transaction was modified in the last 90 days.
- Last 6 Months - The transaction was modified in the last 180 days.
- Custom Range - Select a specific period of time that the transaction was modified in from the calendar.

10. Select Apply.

A list of E222 purchase orders displays based on the filter results.

11. Select the link for the E222 purchase order from the results table.

The View E222 Purchase Orders screen displays.

Related Content



E222 purchase order transactions

An E222 Purchase Order is a digital document used to initiate the purchase of Schedule II controlled substances in compliance with DEA (Drug Enforcement Administration) regulations.

[**View More**](#)



E222 purchase order (X12)

The E222 Purchase Order X12 message meets strict regulatory requirements while enabling

secure, paperless ordering between authorized trading partners.

[View More](#)



E222 purchase order (Java)

The E222 Purchase Order Java message meets strict regulatory requirements while enabling secure, paperless ordering between authorized trading partners.

[View More](#)